



## CARDKEY APPLICATION

Please bring Cal ID and completed form to Jairus Chappell in 6171 Etcheverry, [j.chappell@berkeley.edu](mailto:j.chappell@berkeley.edu)

CARD # \_\_\_\_\_ First 6 digits on bottom right hand corner of Cal ID

Last Name, First: \_\_\_\_\_ Bldg: Etcheverry and/or Hesse

E-mail Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Faculty  Staff

Graduate  Undergrad

Other (PostDoc, VS, VSR, VIF)

*A maximum of 2 semesters is allowed  
for building access for undergraduate  
and graduate students*

Cal ID #: \_\_\_\_\_

Access Expiration Date: \_\_\_\_\_

Authorization Signature and Date: \_\_\_\_\_

Authorizing Name and Title (Print) \_\_\_\_\_

### Agreement

I understand and agree that the cardkey issued upon approval of this request is the property of the Regents of the University of California and

a) that the cardkey will be returned upon request or at the time of separation from UC employment

b) that I will report it's loss or theft to the University Police Department and to the issuing department as soon as such loss or theft is noted, and

c) that the cardkey is issued for my exclusive use and may not be duplicated, loaned or used to allow any unauthorized person into a controlled area.

I further understand and agree that my full cooperation will be expected during any investigation concerning a security matter which might have occurred in a controlled facility during a time when my presence in the facility has been recorded by the system.

Abuse of the cardkey privilege and/or non-compliance with this agreement is a violation of Penal code 469, and may result in the revocation of cardkey use and/or disciplinary or criminal action.

\_\_\_\_\_  
*Cardholder's Signature*

\_\_\_\_\_  
*Date*